

**EXTRACT OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF THE
MATATIELE MUNICIPAL COUNCIL HELD AT THE MPHARANE OPEN GROUNDS,
IN WARD 13 ON THURSDAY, 30 MAY 2019 AT 11H30.**

3. ATTENDANCE REGISTER AND APPLICATION FOR LEAVE OF ABSENCE

**Present
Councillors**

| | |
|--------------------------|------------------------|
| 1. Cllr. N. Mshuqwana | Speaker of Council |
| 2. Cllr. M.M. Mbedla | His Worship, the Mayor |
| 3. Cllr. S. Mnjenela | Chief Whip |
| 4. Cllr. N.A. Nkukhu | Member of Council |
| 5. Cllr. N. Ngwanya | Member of Council |
| 6. Cllr. T. Dyantyi | Member of Council |
| 7. Cllr. S.C. Maphasa | Member of Council |
| 8. Cllr. P.Z. Bono | Member of Council |
| 9. Cllr. I.N. Maketela | Member of Council |
| 10. Cllr. W.K. Leballo | Member of Council |
| 11. Cllr. S.M. Mzozoyana | Member of Council |
| 12. Cllr. F.P. Libaziso | Member of Council |
| 13. Cllr. M.J. Mtoto | Member of Council |
| 14. Cllr. N.P. Xaki | Member of Council |
| 15. Cllr. T.P. Likobela | Member of Council |
| 16. Cllr. S. Vikwa | Member of Council |
| 17. Cllr. P.T. Hloele | Member of Council |
| 18. Cllr. N.I. Makhube | Member of Council |
| 19. Cllr. A.N. Mpopo | Member of Council |
| 20. Cllr. F. Shale | Member of Council |
| 21. Cllr. N. Moshoeshoe | Member of Council |
| 22. Cllr. L.E. Nkamba | Member of Council |
| 23. Cllr. X. Mnconywa | Member of Council |
| 24. Cllr. J.G. van Wyhe | Member of Council |
| 25. Cllr. H.M. Mdzingi | Member of Council |
| 26. Cllr. E.K. Sepuhle | Member of Council |
| 27. Cllr. N.S.N. Paula | Member of Council |
| 28. Cllr. T.L. Mohoto | Member of Council |
| 29. Cllr. K.C. Biggs | Member of Council |
| 30. Cllr. J. Mabula | Member of Council |
| 31. Cllr. T.S. Sheane | Member of Council |
| 32. Cllr. W.C. Mdolomba | Member of Council |
| 33. Cllr. S. Mgolombane | Member of Council |
| 34. Cllr. M.S. Booi | Member of Council |

| | |
|--------------------------|-------------------|
| 35. Cllr. L.T. Mothapa | Member of Council |
| 36. Cllr. N. Mosebetsane | Member of Council |
| 37. Cllr. L.E Stuurman | Member of Council |

Traditional Leaders

| | |
|------------------------|-------------------|
| 1. Chief M.A. Nkosana | Member of Council |
| 2. Chief T.S. Kuali | Member of Council |
| 3. Chief M. Mgubo | Member of Council |
| 4. Chief M. Ntlola | Member of Council |
| 5. Chief K.R. Letuka | Member of Council |
| 6. Chief T. Lebenya | Member of Council |
| 7. Chief P.R. Matoetoe | Member of Council |

OFFICIALS

| | |
|-----------------------|---------------------------------------|
| 1. D.C.T. Nakin | Municipal Manager |
| 2. Mr. S.M. Mbedla | GM: Community Services |
| 3. Mr. N.R. Xolo | GM: Corporate Services |
| 4. Ms. T.S. Ntsalla | GM: Economic Development and Planning |
| 5. Mr. K. Mehломakulu | Acting Chief Financial Officer |
| 6. Ms. O. Mabovula | Secretary to the Speaker |
| 7. Ms. A. Mfolozi | PA to the Mayor |
| 8. Ms. M. Molefe | Executive Secretary: Office of the MM |
| 9. Mr. S. Ntabeni | PA to the Chief Whip |
| 10. Mr. B. Ndayi | Coordinator: Secretariat Services |
| 11. Mr. K. Lelatsa | Committee Officer |
| 12. Ms. S. Tshaka | Committee Officer |
| 13. Ms. N.P. Makupula | Committee Officer |

Others Present

None

Applications for Leave of Absence

| | |
|-----------------------------|-------------------|
| 1. Cllr. N.B. Nkomo | Member of Council |
| 2. Cllr. T.F. Mohatla | Member of Council |
| 3. Cllr. N.C. Ludidi-Mzonke | Member of Council |
| 4. Cllr. M.E. Motloli | Member of Council |
| 5. Cllr. M.C. Setenane | Member of Council |
| 6. Cllr. S. Baba | Member of Council |

Cllr. L.E. Nkamba **MOVED** and Cllr. N. Ngwanya **SECONDED**

It was then **RESOLVED** that the applications for leave absence be **ACCEPTED**.

The Chairperson asked if there were any contrary views and there were no contrary views expressed by Members of Council.

Absent
Councillors and Traditional Leaders

| | |
|------------------------------|-------------------|
| 1. Cllr. P.A. Mohale | Member of Council |
| 2. Cllr. N.A. Ganya | Member of Council |
| 3. Cllr. C.N. Sithole | Member of Council |
| 4. Cllr. C.N. Sambane | Member of Council |
| 5. Cllr. C.L. Nxesi | Member of Council |
| 6. Cllr. W.B. Potwana | Member of Council |
| 7. Cllr. T.C. Mshuqwana-Galo | Member of Council |
| 8. Cllr. N. Njobe | Member of Council |
| 9. Chief R.J. Maketela | Member of Council |
| 10. Chief N. Ludidi | Member of Council |

4. APOLOGY

1. Ms. N. Ntloko Acting GM: Infrastructure Services

Cllr. I.N. Maketela **MOVED** and Cllr. P.Z. Bono **SECONDED**

It was then **RESOLVED** that the apology be **ACCEPTED**.

The Chairperson asked if there were any contrary views and

The Chairperson asked if there were any contrary views and there were no contrary views expressed by Members of Council.

MINUTES

1.1.2 BUDGET AND TREASURY OFFICE

1.1.2.1 SECTION A (OCCASIONAL REPORTS) – ITEMS FOR CONSIDERATION AND APPROVAL

10.1.2.1.1 2019/20-2021/22 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT

(File No.:)
(Author: Acting Chief Financial Officer/KM/PN)
(1st Level: MTM – 13/05/2019)
(2nd Level: Budget Steering Committee – 17/05/2019)
(3rd Level: EXCO – 22/05/2019)
(4th Level: Council – 30/05/2019)

PURPOSE

To present to Council the MTREF report for 2019/20 and two outer years 2020/21 and 2021/22 for consideration and recommendations for approval by Council before start of the 2019/2020 financial year.

SALIENT POINTS FROM THE DELIBERATIONS

None

Cllr. S. Mngenela **MOVED** and Cllr. P. Xaki **SECONDED**

It was then **RESOLVED**

1. That, the annual budget of the municipality for the year 2019/20; and its indicative for the two projected outer years 2020/2021 and 2021/2020 as outlined on the report be tabled as set out in the following:
 - Operating Revenue by source of R505, 351, 549
 - Operating Expenditure by source of R388, 292, 102
 - Capital Expenditure by source and municipal vote of R178, 384, 250
 - Total budget of R566, 676, 352
2. That the Council approves the following tariff increases for the 2019/20 financial year
 - Property rates tariff increase of 5% and first R65 000 property values as exemption, 40% rebates on all residential properties, 15% rebates on all commercial and

government properties, 70% on farm properties, 15% rebates on industrial properties and 100% rebates to all municipal properties.

- Refuse tariff increase of 7%.
 - Electricity tariff increase of 13.07% as per NERSA guideline.
 - That all other municipal tariffs increase by 5%.
3. That, Council tables the reviewed policies as listed below,
1. Appointment of consultant's policy,
 2. Banking and investments policy,
 3. Budget policy,
 4. Cash management policy,
 5. Cash shortage policy,
 6. Credit control and debt collection policy,
 7. Customer care policy,
 8. Customer incentive scheme policy,
 9. Data backup policy,
 10. Debt capacity policy,
 11. Donor finance policy,
 12. Electricity token policy,
 13. Entertainment & refreshments policy,
 14. Unclaimed deposits policy,
 15. Fraud prevention plan 2019-20,
 16. Gifts policy for officials,
 17. Grants & donation policy,
 18. GRAP framework policy,
 19. Indigent Policy,
 20. Cash-up Policy,
 21. Fixed Assets Policy,
 22. Payment Policy,
 23. Petty Cash Policy,
 24. Rates Policy,
 25. Special Services Policy,
 26. Strategy to improve Debtor policy,
 27. Supply Chain Management Policy,
 28. Tariff Policy,
 29. Use of Credit Card Policy and
 30. Virement Policy.
 31. Infrastructure procurement and delivery management policy.

COUNCIL RESOLUTION NUMBER CR 683/30/05/2019

Certified a true extract from the Minutes of the Special Council Meeting held on 30 May 2019.

Clr. N. Mshuqwana
SPEAKER OF COUNCIL

DATE: 03/06/2019